

CABINET MEMBER FOR ADULT SOCIAL CARE

**Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH**

Date: Monday, 8th October, 2012

Time: 10.00 a.m.

A G E N D A

1. To determine if the matters are to be considered under the categories suggested in accordance with Part 1 (as amended March 2006) of Schedule 12A to the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Apologies for Absence.
4. Minutes of the Previous Meeting held on 24th September, 2012 (herewith) (Pages 1 - 2)
5. Adult Services Revenue Budget Monitoring Report 2012-13 (report herewith) (Pages 3 - 7)
6. Briefing Note - Adult Social Care (herewith) (Pages 8 - 9)
7. Date and Time of Next Meeting - Monday, 22nd October, 2012 at 10.00 a.m.

**CABINET MEMBER FOR ADULT SOCIAL CARE
Monday, 24th September, 2012**

Present:- Councillor Doyle (in the Chair); Councillors Gosling and P. A. Russell.

An apology for absence was received from Councillor Steele.

H25. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting held on 10th September, 2012.

With regards to Minute No. H24 (EU Working Time Directive) Shona McFarlane, Director of Health and Wellbeing, confirmed that a report had been submitted to the Neighbourhoods and Adults Services Strategic Union meeting. It was suggested that the position be closely monitored and a further update report submitted in six months time.

Resolved:- That the minutes of the previous meeting held on 10th September, 2012 be approved as a correct record.

H26. SAFEGUARDING ADULTS SERVICE

Consideration was given to a report presented by Shona McFarlane, Director of Health and Wellbeing, which provided details of the Safeguarding Adults Service and the areas which it covered.

Further information was also provided on the introduction of the Local Authority Designated Adult procedure and the guidance for allegations made against staff and volunteers employed by the Council. Monthly meetings were also taking place with the CQC where all significant issues with providers were discussed in order to raise standards and intelligence shared.

There were a number of residential homes where there were significant safeguarding concerns which were being investigated and appropriate action being taken.

The Annual Report 2011/12 was to be published shortly and further information was provided on various key achievements.

It was also noted that Rotherham Safeguarding Adults Board annual awareness week took place from 9th to 16th July, 2012. The theme for this year was Neglect "Prevention is Better than Cure".

A review of the Safeguarding Investigation Team had also been undertaken and an action plan developed. Managers and staff would be reviewing the recommendations in order to drive through the changes and improvements.

Resolved:- That the report be received and the contents noted.

H27. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next scheduled meeting take place on Monday, 8th October, 2012 at 10.00 a.m.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1	Meeting:	Cabinet Member for Adult Social Care
2	Date:	Monday 8 October 2012
3	Title:	Adult Services Revenue Budget Monitoring Report 2012-13
4	Directorate :	Neighbourhoods and Adult Social Services

5 Summary

This Budget Monitoring Report provides a financial forecast for the Adult Services Department within the Neighbourhoods and Adult Services Directorate to the end of March 2013 based on actual income and expenditure for the period ending August 2012.

The forecast for the financial year 2012/13 at this stage is a balanced budget, against an approved net revenue budget of £74.157m.

6 Recommendations

That the Cabinet Member receives and notes the latest financial projection against budget for 2012/13.

7 Proposals and Details

7.1 The Current Position

The approved net revenue budget for Adult Services for 2012/13 is £74.147m. Included in the approved budget was additional funding for demographic and existing budget pressures (£2.294m) together with a number of savings (£6.258m) identified through the 2012/13 budget setting process.

7.1.1 The table below summarises the latest forecast outturn against approved budgets:-

Division of Service	Net Budget	Forecast Outturn	Variation	Variation
	£000	£000	£000	%
Adults General	4,075	4,068	-7	-0.17
Older People	33,023	32,619	-404	-1.22
Learning Disabilities	17,289	17,815	+526	+3.04
Mental Health	5,466	5,476	+10	-0.30
Physical & Sensory Disabilities	6,308	6,227	-81	-1.28
Safeguarding	715	671	-44	-6.15
Supporting People	7,281	7,281	0	0
Total Adult Services	74,157	74,157	0	0

7.1.2 The latest year end forecast shows there are a number of underlying budget pressures mainly in respect of an increase in demand for Direct Payments across all client groups plus pressures on residential care and external transport provision within Learning Disability services. These pressures are being offset by a number of forecast underspends.

The main variations against approved budget for each service area can be summarised as follows:

Adults General, Management & Training (-£7k)

This includes the cross cutting budgets (Workforce planning and training, and corporate charges) are forecasting an underspend mainly due savings on charges for postages, telephones and printing.

Older People (-£404k)

- Overspend on In-House Residential Care due to recurrent budget pressure on Part III income (+£109k) plus additional staffing costs due to sickness cover at Davies Court (+£106k).
- Increase in Direct Payments over budget (+£950k) this includes 115 new clients since April most of which are clients who receiving independent sector

domiciliary care who have requested to remain with their current service provider who were unsuccessful in the recent tendering of the independent home care service.

- Overspend on In House Transport (+£25k) due to the approved budget savings from the review of Transport services, partially reduced by additional income.
- Forecast under spend on Enabling Care (-£221k) based on current budget and level of service which is under review. There is also an underspend on Independent sector home care (-£219k) after a reduction of £655k commissioning and contract savings achieved as part of the new framework agreement. However, these budgets have now been revised to address the shift in service provision to Direct payments as mentioned above.
- An underspend on independent residential and nursing care (-£643k) due to 36 less clients than budgeted plus additional income from property charges and health funding.
- Forecast under spend at this stage in respect of Community Mental Health budgets uncommitted (-£157k) plus under spend on specialist sitting service (-£33k).
- Under spend on carers services due to vacancies and slippage in carers breaks (-£33k).
- Slippage on recruitment to vacant posts within Assessment & Care Management and community support plus additional income from Health (-£288k).

Learning Disabilities (+£526k)

- Overspend on residential care budgets due to loss of income from health for 5 clients plus 3 new clients transferred from health (+£238k).
- Underspend within supported living schemes due to CHC income, use of one off grant funding and vacant posts (-£224k).
- Recurrent budget pressure on Day Care transport (+£285k) including income from charges.
- Increase in demand for Direct Payments over and above budget (+£75k).
- Forecast overspend in independent sector home care (+£60k) due to a reduction in budget agreed as part of budget setting.
- Three new high cost placements in independent day care is resulting in a forecast overspend of +£65k.
- Increase in community support placements is resulting in a forecast overspend of £62k.
- Saving on premises costs (-£18k) and slippage on vacant posts (-£17k).

Mental Health (+£10k)

- Projected slight underspend on residential care budget (-£24k) due to reduction in average cost of placements.
- Budget pressure on Direct Payments (+£160k) offset by savings on Community Support Services (-£158k).
- Overspends on employees budgets due to unmet vacancy factor (+£32k).

Physical & Sensory Disabilities (-£81k)

- Continued Pressure on Independent Sector domiciliary care (+£65k) due to continue increase in demand.
- Loss of CHC funding for one client at Rig Drive (+£33k) being challenged.
- Increase in demand for Direct Payments (+ 36 clients), forecast overspend (+£374k).
- Underspend on crossroads (-£71k) as clients are redirected to direct payments.
- Forecast overspend on Residential and Nursing care offset by slippage in developing alternatives to residential provision (-£394k).
- Vacant posts within Resource centre and Occupational Therapists (-£72k).
- Forecast savings on contracts with Voluntary Sector providers (-£16k).

Safeguarding (-£44k)

- Underspend on employee budgets due to vacant post plus forecast additional income from court of protection fees.

Supporting People (£0k)

- Efficiency savings on subsidy contracts offset against Commissioning savings targets not within Adult Services.

7.1.3 Agency and Consultancy

Total expenditure on Agency staff for Adult Services for the period ending August 2012 was £100,184 (none of which was off contract). This compares with an actual cost of £185,901 for the same period last year (of which £1,974 was off contract). Primarily, these costs were in respect of residential and assessment and care management staff to cover vacancies and sickness.

There has been no expenditure on consultancy to-date.

7.1.4 Non contractual Overtime

Actual expenditure in respect of non contractual overtime to the end of August 2012 was £133,477 compared with £134,340 for the same period last year.

The actual costs of both Agency and non contractual overtime are included within the financial forecasts.

7.2 Current Action

To mitigate any further financial pressures within the service, budget meetings and budget clinics are held with Service Directors and managers on a regular basis to monitor financial performance and further examine significant variations against the approved budget to ensure expenditure remains within the cash limited budget by the end of the financial year.

8. Finance

Finance details including main reasons for variance from budget are included in section 7 above.

9. Risks and Uncertainties

Careful scrutiny of expenditure and income and close budget monitoring remains essential to ensure equity of service provision for adults across the Borough within existing budgets particularly where the demand and spend is difficult to predict in such a volatile social care market. One potential risk is the future number and cost of transitional placements from children's services into Learning Disability services.

In addition, any future reductions in continuing health care funding would have a significant impact on residential and domiciliary care budgets across Adult Social Care.

10. Policy and Performance Agenda Implications

The delivery of Adult Services within its approved cash limit is vital to achieving the objectives of the Council and the CSCI Outcomes Framework for Performance Assessment of Adult Social Care. Financial performance is also a key element within the assessment of the Council's overall performance.

11. Background Papers and Consultation

- Report to Cabinet on 22 February 2012 –Proposed Revenue Budget and Council Tax for 2012/13.
- The Council's Medium Term Financial Strategy (MTFS) 2011-2014.

This report has been discussed with the Strategic Director of Neighbourhoods and Adult Services, the Director of Health and Well Being and the Director of Financial Services.

Contact Name: Mark Scarrott – Finance Manager (Neighbourhoods and Adult Services), *Financial Services x 22007, email Mark.Scarrott@rotherham.gov.uk.*

Briefing Note – Adult Social Care

Introduction:

The purpose of this report is to update members on the mechanisms put in place to monitor the outcomes, quality and regulatory compliance of service providers accepted onto the new Community and Home Care Service (CHCS) Framework.

The Outcome Monitoring Framework and Toolkit or 'Home Matters' scheme will support the contracts team to enforce the terms and conditions of the Framework Agreement. This will in turn drive up the quality of care delivery.

Background:

- 1.1 'Home Matters' is a scheme introduced to monitor service delivery. The responsibility for applying the scheme rests with the contract monitoring team based in the Commissioning Policy and Performance Unit, Resources Directorate.
- 1.2 The scheme is based on the Care Quality Commission's 'Essential Standards of Quality and Safety' and guiding principles contained in the Community and Home Care Service's (CHCS) specification, which details contract monitoring arrangement in terms of outcomes, outputs and standards.
- 1.3 It will apply to 15 care providers secured on the CHCS framework agreement as a result of a recent Tender exercise; and will focus on outcomes achieved as a result of service intervention.

An outcome' is defined as the impact on the person concerned which is planned, positive and can be attributed to the service delivered. The degree at which outcomes are achieved will indicate the level of quality.

- 1.4 The Outcomes Monitoring Framework will support the enforcement of special measures to improve, default notices served and when necessary actions taken to terminate agreement with the service provider.

2. Methodology:

- 2.1 An Outcomes Monitoring Toolkit has been developed. Providers will populate this with information and provide evidence to support how they are achieving service outcomes and all supporting evidence will be verified.
- 2.2 Further evidence will be gathered by face to face customer interviews and postal surveys of staff and customers using the Adult Social Care Outcomes Toolkit (ASCOT)
- 2.3 The Electronic Home Care Monitoring system currently being procured will provide further intelligence and monitoring data.
- 2.4 In addition there will be analysis of and not restricted to:

- Contract compliance
 - Submissions of qualitative and quantitative reports by the provider
 - Missed calls or late calls
 - Substantiated customer complaints
 - Substantiated Safeguarding Concerns
 - Substantiated Contracting Concerns
 - Refusals to take on care packages without reasonable explanation
 - Returned care packages without reasonable explanation
 - Information provided by Rotherham MBC Staff and Strategic Partners
- 2.5 Constant monitoring activity will take place throughout the year and in addition bi-monthly partnership meetings and annual reviews will be undertaken.

3. Rating system:

- 3.1 In addition the level of compliance with the Community and Home Care Service contract and service specification will also contribute to an overall judgement being made and lead to a quality rating award for each provider.
- 3.2 The provider will be assessed as performing at one of three levels. Level C being the minimum level and indicates a satisfactory performance. Level B indicates a good performance and Level A indicates an excellent performance.
- 3.3 A weighted scoring matrix will calculate the rating. Failure to reach level C will result in a default notice being served and special measures improvement plan being issued and could ultimately end in removal from the Framework. On reaching Level C the provider and the CQAO will agree an improvement plan. On reaching Level B the provider and CQAO will agree a plan for excellence.
- 3.4 Providers may challenge the rating system but this is mitigated by the tender process, contract arrangements.

4. Reporting:

- 4.1 Results and findings will be reported through DLT and the Contracting for Care Forum; and shared with members, providers and customers through such media as the e-marketplace, 'Contracting for Care' quarterly Newsletter and the RMBC web site.